



PROJECT FUNDED BY THE EMILIA ROMAGNA REGION

Privacy Policy pursuant to and in accordance with Art. 13 of European Union Regulation n. 679/2016 (GDPR)

1. Introduction

Pursuant to Article 13 of European Regulation No. 679/2016, the Board of the Emilia-Romagna Region, as the 'Proprietor' of the processing, is required to provide you with information regarding the use of her personal data.

2. Identity and Contact Details of the Data Controller

The Data Controller of the personal data referred to in your Privacy Notice is the Board of the Emilia-Romagna Region, headquartered in Bologna, Viale Aldo Moro No. 52, Postal Code 40127.

In order to simplify the submission process and reduce response times, it is recommended to submit requests referred to in paragraph 9 to the Emilia-Romagna Region, Office for Public Relations (URP), in writing or by going directly to the URP counter.

URS opens from Monday to Friday, from 9 a.m. to 1 p.m., at Viale Aldo Moro 52, 40127 Bologna (Italy): phone 800-662200, e-mail urp@regione.emilia-romagna.it.

3. The Personal Data Protection Officer

The Data Protection Officer designated by the Authority can be contacted at the email address dpo@regione.emilia-romagna.it or at the headquarters of the Emilia-Romagna Region of Viale Aldo Moro n. 30.

4. Data Processors

The Authority may use third parties to carry out activities and related processing of personal data for which we retain ownership. In accordance with as established by the law, these entities ensure levels of experience, ability and reliability such as to guarantee compliance with the current regulations regarding processing, including data security profile.

We formalize instructions, tasks and charges in the hands of such third parties by designating them as "Data Processors. We submit these parties to periodic checks in order to establish the maintenance of the guarantee levels recorded when the initial assignment was awarded.

5. Authorized Data Processors

Your personal data are processed by internal personnel previously authorized and designated as data processors to whom appropriate instructions regarding measures, precautions, and procedures, all aimed at the effective protection of your personal data.

6. Purpose and legal basis of processing

The processing of your personal data is carried out by the Board of the Emilia-Romagna Region for the performance of institutional functions and, therefore, pursuant to art. 6 paragraph 1 letter e) does not require your consent.

Personal data are processed for the following purposes:

- a) facilitate and promote access to training and employment opportunities, responding to the efficiency needs of the public administration and the provision of effective services to citizens;
- b) carry out verification, control and monitoring activities required by current regulations on the matter;
- c) send communications to interested parties from the Regional Administration;
- d) create reports and statistics;
- e) conduct surveys aimed at verifying users' satisfaction with the services offered or requested.

To ensure service efficiency, we also inform you that the data could be used to conduct technical tests.

7. Recipients of personal data

Your personal data may be accessed exclusively by operators in the Emilia-Romagna Region, identified as Data Processing Officers or Charges of the treatment.

Furthermore, the recipients of the data communication may include operators of the Provincial Administrations of the Emilia-Romagna region, those of the Regional Employment Agency and also, in order to promote the employment of young people and improve the professionalism and skills of workers, the operators of accredited training organisations, the Universities, the School Autonomies and the entities authorised by the Emilia-Romagna Region to carry out the formalization and certification service.

Exclusively for the purposes provided for in point 6 (Purpose and legal basis of processing), third-party companies providing services for the Emilia-Romagna Region, subject to designation as Data Processors and guaranteeing the same level of protection and transferring of the personal data to extra-EU Countries, may read your personal data.

8. Transfer of personal data to non-EU countries

Your personal data are not transferred outside the European Union.

9. Retention period

Your data are retained for no longer than necessary to achieve the purposes mentioned above. To this end, periodic checks are carried out to constantly verify the strict relevance, non-excessiveness, and indispensability of the data with respect to the report, to the performance or the current assignment, to be established or terminated, also with reference to the data you provide on your own initiative. Data that, even after verification, are found to be excessive, irrelevant, or unnecessary are not used, except for any retention, as required by law, of the act or document containing them.

10. Your Rights

In your capacity as interested party, you have the right to:

- to access your personal data;
- to obtain the rectification or deletion of such data or the restriction of its processing;
- to object to processing;
- to lodge a complaint with the Data Protection Authority

11. Data Conferral

Providing your data is optional, but necessary for the purposes indicated above. Failure to provide it will make it impossible to achieve the purposes described in point 6. Purpose and legal basis of processing.